



PARENTS AND CITIZENS ASSOCIATION
Minutes for Inaugural Meeting

Date: 18.03.2015 at 6:00pm

Purpose Statement

Our purpose is to promote the interests of the school through:

1. Cooperation between parents, teachers, students and members of the general community;
2. Assisting in the provision of resources, facilities and amenities for the school; and
3. The fostering of community interest in educational matters.

Chairperson: Richard Brand, Training & Development Officer - WACSSO

Minutes: Peta Lawrence

To be held at Golden Bay Primary School, 9 Thundelarra Drive, Golden Bay.

Present: Richard Brand, Peta Lawrence, Sharon Davies, Tara Vader, Sheila Robinson, Rachel Robinson, Sheree Francis, Marni Teddy, Tania Styles, Jodie Blyth; Jason Santospirito;

Members:

Apologies:

Agenda Item	Time /Person	Discussion/Progress Report & Actions
1. Welcome	2 minutes – Peta	Peta opened the meeting and welcomed Richard Brand, WACSSO Training and Development Officer to Golden Bay PS. Richard chaired the meeting from that point forward to walk the P&C through each of the motions to be passed at this Inaugural General Meeting.
2. Business Arising	Nil	Nil
3. WACSSO Starter Kit		Discussed by Richard Brand. It was suggested that the welcome Pack for P&C (including Code of Conduct) be discussed and adopted at the first meeting.

4. Constitution		<p>The Constitution and Rules were discussed and fully adopted by <i>Golden Bay Primary School Parents and Citizens Association.</i></p> <p>Motion was accepted unanimously by all present.</p>
5. Motions		<p>Name – that the Association be called the <i>Golden Bay Primary School Parents and Citizens Association.</i> Motion: Richard Brand <i>Seconded: Kylie Flannery</i> <i>Carried.</i></p> <p>Establishing the membership Fee – <i>Richard moved that the annual subscription for membership be one dollar.</i> <i>Seconded: Rachel Robinson</i> <i>Carried.</i></p> <p>Establishing the Financial Year of the P&C – <i>Richard moved that it be from the 1 January to 31 December.</i> <i>Seconded: Sharon Davies</i> <i>Carried</i></p> <p>Affiliation with WACSSO – Richard discussed the affiliation benefits inc: Public Liability Insurance for \$20 million; Volunteer Personal Insurance; Staffed Office advice; Annual Conference; Training Programs (including on-line); Website, Facebook and Twitter access; Publications – P&C Voice; Guides and Rules for P&C; Welcome Pack and ‘A voice’. WACSSO offered Golden Bay PS an honorary membership for the 1st year of operation. The cost is approx. \$500 thereafter. <i>Richard moved that Golden Bay PS P&C Association be affiliated with WACSSO</i> <i>Seconded: Jason Santospirito</i> <i>Carried</i></p> <p>Richard discussed the adoption of the standard P&C Constitution provided by WACSSO as the Constitution for Golden Bay Primary School Parents and Citizens’</p>

		<p>Constitution. <i>Motion: Richard Brand</i> <i>Seconded: Jason Santospirito</i> <i>Carried.</i></p> <p>Richard discussed GBPS P&C as an incorporated body. <i>Motion: That Golden Bay Primary School Parents and Citizens' Association seek incorporation under the Associations Incorporation Act 1987 through the WACSSO joint application scheme.</i> <i>Seconded: Tania Styles</i> <i>Carried</i></p> <p>Richard Brand moved – <i>Motion: that the Authority to apply for incorporation form be completed by the President and forwarded to WACSSO.</i> <i>Seconded: Jason Santospirito</i> <i>Carried</i></p> <p>Richard moved that the members of the Golden Bay Primary School Parents and Citizens' Association hereby authorise the Secretary of WACSSO to apply for incorporation of Golden Bay Primary School Parents and Citizens' Association under the provisions of the Associations Incorporation Act 1987. <i>Seconded: Jason Santospirito</i> <i>Carried</i></p>
6. WACSSO councilor for Peel Central region - Sheila Robinson		<p>Sheila addressed the meeting and let folk know of how she could support the members.</p> <p>Email: hessysexy15@gmail.com Mobiles: 0481 500 932 and 0424 690 534</p>
7. Office Bearers and Role descriptions		<p>Office Bearers and roles were explained and called for. All positions filled.</p>
8. Election of Office Bearers		<p>President: Sharon Davies Vice Pres: Tara Vader Hon Secretary: Rachel Robinson Hon. Treasurer: Sheree Francis Principal: Ex Officio Exec Members: Marni Teddy; Tania Styles and Jodie Blyth</p>

		WACSSO Rep: Sheila Robinson
9. Other		<p>WACSSO website for Resources: Password: navigate (all lower case)</p> <p>Multiple Resources were handed out by Richard to support the members and operation of the Golden Bay Primary School Parents and Citizens' Association.</p> <p>Richard and Sheila were thanked for their attendance and support of our meeting.</p>
General business		
<p>Next Meeting: TBA by the President, Sharon Davies, following incorporation. Meeting closed:</p> <p>Signed: _____ Date: _____</p> <p style="text-align: center;">Chairperson</p>		