

Golden Bay Primary School P&C

General Meeting 6th August 2015

In the conference room at 7pm

Meeting opened: 7pm

- 1. Welcome:** Sharon Davies, Tara Vader, Kristin Spicer, Sheree Francis, Peta Lawrence, Paula Flynn, Kristy Kable, Kylie Flannery, Lisa Bailice, Marnia Teddy

Apologies: Tania Styles and Rachel Robinson

- 2. Confirmation of Minutes of 18th June:** Changes made to minutes of minister instead of ministry of education, and use from the \$2000 donation to pay incorporation fee. Changes to Kristy Kable has an account with not thru the good guys. Also add 'c' on P&C box. Motion Peta Lawrence and second Kylie Flannery.

- 3. Business Arising: Bendigo Bank** - account opened. The Bendigo bank has a fundraising tent they can loan for any fundraising event. They also offer eftpos machine for \$30 fee for fundraising events. Associate from Bendigo bank will be coming to talk to children about school banking. Peta Lawrence suggests doing this at assembly either 28th August or 11th, 25th September. Sharon Davies to contact bank and Peta Lawrence. Kylie Flannery to contact someone from board to discuss donation for the P&C.

Year 6 camp fundraising - A further \$1000 is needed due to change in circumstances with the amount of children going to camp is less than when the original quote given. Still have the last Bake sale and canteen money from Term 2 to go towards the Year 6 camp. Due to having no time left before camp Kylie Flannery motions no more camp fundraising. Seconded by Tara Vader.

Fundraiser Committee - Tania Styles, Marnia Teddy, Tara Vader, Kristy Kable, Paula Flynn with Kylie Flannery as leader. Sharon Davies has given Fundraising List to Kylie Flannery and P&C email information.

Contact List - Sheree Francis to update contact list and bring to next meeting.

Canteen Committee - Rachel Robinson, Rosy Cooper, Sheree Francis, Peta Lawrence. Sharon Davies brought up parents wanting continuing of canteen, Peta Lawrence suggests we consider the traffic lights of healthy eating. No more cake stalls, more healthy lunch options. Sharon Davies suggests lotteries grant to help set up canteen. Peta Lawrence mentioned inviting Richard Brand to meet with canteen committee. Sharon Davies to contact Richard Brand and Peta Lawrence.

Accounting - Kristy Kable to set up profile for the P&C for accounting software and reconcile reports monthly. Trial cash manager, Kristy Kable and Sheree Francis to work together.

- 4. Correspondence:** Thank you letter written and sent to Paul Papalia for donation of bike

5. **General Business: Stationary** – Sharon Davies put forward motion to buy stationary for secretary and treasurer. Seconded by Kylie Flannery. Kristy Kable suggested putting stationary into our accounts package.

Fundraising Yearly Planner - Kristy Kable got quotes from Drum Print and West Care. West Care cheaper choice. Yearly planner should fit 12 business cards. To be discussed further through the fundraising committee.

Spelling Bee - To be run by the school. Every \$10 raised is a raffle ticket with first prize being the bike and helmet Paul Papilia donated. All agreed.

Paul Papalia lunch - Sharon Davies will be attending, if anyone has things they would like brought please see Sharon.

Sports carnival- Sharon Davies suggests P&C run a sausage sizzle and sell drinks, juice and water. All in agreed. Sharon to look into goldilocks coffee van. Kylie and Lisa to look into Mr whippy van and purchasing sausages and rolls. Kristy Kable to approach Bunnings about donating a bbq and also available dates for future sausage sizzles.

Lock box for P&C- everyone keeping an eye out for something appropriate, Kristy Kable to contact the man shed about having one made.

6. **Other business**- Peta Lawrence asks to add principle report to the agenda and timing P&C meetings to one hour with max of two 15 minute extensions. Peta Lawrence puts motion forward and Tara Vader seconds.

- Art exhibition held on Kent Street Friday the 7th of August, promote and ask parents to attend.
- Art enrichment program running after school on Thursdays from 3 to 4 pm with Kristy Green.
- Soccer program thanks to Humberto Folch for running our soccer program on Thursdays from 4.30 till 5.30 pm.
- School website is up and running!
- Letter received from Elise O'sullivan asking if she can attend our next meeting.

7. **Next meeting**- next meeting will be held 9.30am on the 27th of August in the Osh club.

Meeting Closed.