

**Golden Bay Primary School
School Board
Minutes**

Date: 11.12.2014 at 4.30pm



Purpose Statement

Our purpose is to act ethically and with integrity in the governance of the school within the legislated accountability framework.

Chairperson:

Minutes: Kristy McGregor

To be held at Golden Bay Primary School, 9 Thundelarra Drive, Golden Bay.

Members: Rod Allen, Jacque Cooper, Kylie Flannery, Peta Lawrence, Russell Newbound, Sara Metalli, Karli Shuard, Vanessa Wicks.

Apologies:

Agenda	Time /Person	Discussion/Progress Report & Actions
1. Welcome and Minutes from previous meeting	5 minutes	<ul style="list-style-type: none"> • Minutes of previous meeting read as correct. <p><i>Moved: Peta Seconded: Vanessa Accepted unanimously.</i></p>
2. Business Arising	5 minutes	<ul style="list-style-type: none"> • Kapture photography will be at the school on the first day with photographs available for purchase. • Lawn – DoE sourcing a water tank before the lawn can be laid as the water pressure is insufficient. Delay in rolling out lawn until the tank is in situ. • Kindy Café on 10 November was very well attended. Lots of positive feedback with the community very excited at the prospect of GBPS in 2015. • Coastal Care – Craig looking for partnership with school. E.g. – Adopt a section of our beach and planting program.
3. Orientation to your School	15 minutes	<ul style="list-style-type: none"> • School Board shown around school grounds and in the classrooms. Key features discussed.
4. Terms of Reference	20 - 30 minutes	<ul style="list-style-type: none"> • Peta led a discussion and talked through the Terms of Reference with Board members. Motion to accept the Terms of Reference with the changes suggested. <p><i>Moved: Peta Seconded: Vanessa. Accepted unanimously. Action: Terms of Reference to be circulated.</i></p>
5. Policy Considerations	30 minutes	<ul style="list-style-type: none"> • Peta tabled the school Homework Policy and Dress Requirements for Students. Policy and requirements: <p><i>Moved: Peta Seconded: Rebecca</i></p>

		<i>Accepted unanimously.</i>
6. Board Training	60 minutes	<ul style="list-style-type: none"> • Peta discussed upcoming Board Training and possible Board Chair Network. • Summary notes discussed.
<p>8. General business</p> <p>8.1 Rod requested enrolment data on incoming students at the next meeting. <i>Action: Peta</i></p> <p>8.2 Confirmation that Crunch and Sip would be a feature of Golden Bay Primary School.</p> <p>8.3 Assessment and Reporting Policy will be presented at the next Board meeting. <i>Action: Peta</i></p> <p>8.5 Merit Certificates recognising students work and achievement will be awarded at the fortnightly assemblies.</p> <p>8.6 Electronic parent notifications discussed. All in favour of the Executive progressing this for the commencement of the school year. <i>Action: Russell</i></p> <p>8.7 Board members to continue to promote the school within the community and consider promotional and fund raising ideas.</p> <p>8.8 P&C Association to be formed in Term 1 2015. <i>Action: Peta</i></p>		
<p>Next Meeting: scheduled for 19 March 2015 at 6pm</p> <p>Meeting closed: 1930 hours.</p> <p>Signed: _____ Date: _____ Chairperson</p> <p>Signed: _____ Date: _____ Principal</p>		