

Purpose Statement

Our purpose is to act ethically and with integrity in the governance of the school within the legislated accountability framework.

Chairperson: Vanessa Wicks

Minutes: Kristy McGregor

Held at Golden Bay Primary School.

Members: Jacquie Cooper, Adam Eaton, Kylie Flannery, Peta Lawrence, Sara Metalli, Russell Newbound, Vanessa Wicks.

Apologies: Karli Shuard

	Time /Person	Discussion/Progress Report & Actions
1. Welcome and meeting purpose, protocols and norms	Peta 5 minutes	<ul style="list-style-type: none"> • Peta read out the meeting purpose statement and revisited the norms of the Board. • Peta welcomed Adam Eaton as the new member of the School Board. • Peta asked that any questions or topics not on the agenda be raised during general business.
2. Appointment of School Board Chair	Peta 5 minutes	<ul style="list-style-type: none"> • Peta asked for nominations for the role of School Board Chair. Jacquie Cooper nominated Vanessa Wicks and Kylie Flannery seconded this nomination. <i>Accepted unanimously.</i> Peta welcomed and congratulated Vanessa Wicks on her position of School Board Chair.
3. Business Arising	Vanessa 30 minutes	<ul style="list-style-type: none"> • Kylie Flannery – Kylie is going to the Progress Association Meeting on 02.12.2015 and will raise the issue of hand held radar in the Golden Bay Primary School zone as a deterrent to speeding drivers. • Peta – 2016 Enrolments. Our current 2016 student enrolment numbers are 270. • Peta – Enrichment Program. Michelle Neve (PEAC Coordinator for the South Metro Region) has been appointed on a Fixed Term Contract at Golden Bay PS for term 4 to manage the Enrichment Program for students across year levels. The feedback from staff and parents has been very positive. • Peta confirmed the Green/Amber/Red food and beverage list has been placed on the school's website. Vanessa suggested the

need for a communications strategy to direct parents for news and information. It was advised that all information is placed on the website and Facebook is used mainly for specific events, reminders and photographs. The Board agreed that the School Website remain the key communication for parents. Facebook is to be used as a complementary form of communication.

- Faction Colours and Names – Russell advised the School Board on the collection of data and that names significant to Golden Bay history had received an overwhelming ‘no vote’ from parents, students and staff. New ideas and names gleaned from students, staff and parents were presented to the School Board for consideration. They included deceased famous Australians across a variety of genres including Indigenous Australians, sport, music, philanthropy and education. Indigenous trees and natural elements/weather were other ideas that had been raised by the students. When considering the names of famous Australians it was ensured there was a gender balance and indigenous links were included. Adam felt that building spirit and culture from an historical perspective was important. He suggested tying in more Indigenous links such as Indigenous flora and fauna. Jacquie advised that there have been discussions with the City of Rockingham and Aboriginal groups in the area. It was noted that there may be potential issues given that different groups have claim to the land and use different names for the same flora at times. We need to be respectful of the traditional land owners. Sara suggested birds and mammals that are local to this area could be another option. Peta suggested that there could be other suggested inclusions to the three existing proposed ideas if the School Board felt that there was a need. Kylie, Russell, Sara and Vanessa agreed to further investigating the suggested options. When the voting takes place, students will vote via a paper ballot and families will be able to vote online with Survey Monkey.

Motion moved: Kylie Flannery

Seconded: Russell Newbound

Action: Adam Eaton and Sara Metalli to research and present more options for the Faction names.

Options are to be communicated back to Peta by 17/12/2015.

- The school song was played for the School Board members and will be sung for the first time at Assembly on 04/12/15.

		<ul style="list-style-type: none"> School Photos. Due to the light on the morning of school photos it was not possible for Kapture Photography to take the photos outside.
4. Acceptance of previous Minutes	Vanessa 3 minutes	Moved: Russell Newbound Seconded: Kylie Flannery <i>Accepted unanimously</i>
5. Incoming Mail	Peta 5 minutes	<ul style="list-style-type: none"> Peta noted receipt of correspondence from the City of Rockingham regarding the school crossing. The letter confirmed the application was being processed. Initial surveys have been conducted with further surveys to come. Peta noted the position of the desired crossing and the need for students and families to demonstrate a need for the crossing. All concerns raised by parents regarding the school crossing are to be directed to the Principal. Paul Papalia has written two letters on our behalf to City of Rockingham and the Minister for Main Roads requesting a school crossing and electronic flashing school signs for the zoned area. Paul has written to the School Board noting the program for installation will be in 2016/17. <p><i>Motion moved: Peta Lawrence</i> <i>Seconded: Vanessa Wicks</i> <i>Action: Kristy to write letters of thanks to Paul Papalia and City of Rockingham.</i></p> <ul style="list-style-type: none"> Graduation/Book Awards – the City of Rockingham, Bendigo Bank, Hon. Gary Gray AO MP, Lions Club of Comet Bay, Scitech, Perth Lynx basketball team, Paul Papalia, Commonwealth Bank Mandurah, Neil and Carolyn Cooper and the Mayor of Rockingham have all donated to the Graduation and Book Awards. <p><i>Motion moved: Peta Lawrence</i> <i>Seconded: Vanessa Wicks</i> <i>Action: Kristy to write letters of thanks to the above donors.</i></p>
6. Finance	Peta and Kristy 15 minutes	<ul style="list-style-type: none"> The Cash Report, Comparative Budget Report, and One Line Budget Statement were presented to the School Board. Peta advised that the One Line Budget Report would be included with the other reports for the School Board. It was noted that we have spent 82% of the 2015 budget and that we are expecting a few more invoices in the coming weeks. The Board received copies of the Cash Report, One Line Budget Report and Comparative Budget Report. Budget projections for 2016 were discussed

		<p>by Peta.</p> <ul style="list-style-type: none"> • Peta asked that the budget be accepted as correct. <p><i>Motion moved: Sara Metalli</i> <i>Seconded: Kylie Flannery</i> <i>Accepted unanimously</i></p>
7. Contributions and Charges	Peta 10 minutes	<ul style="list-style-type: none"> • The Voluntary Contributions for 2016 will remain at \$55 per student. The Charges schedule includes anticipated costs across the year. The Year 6 Charges are higher than other year levels due to the Canberra Study Tour. West School Supplies were selected as the provider for the 2016 Personal Items List (Booklists). They provided an extended deadline for ordering and they also advised they sourced alternative products that didn't contain contaminants. West School Supplies will offer 4 Booklist Scholarships to 4 students at any year level. The Executive Team will decide which students receive the Scholarships. Other companies who quoted capped their Scholarships at \$75. • Sara noted an unnecessary 'the' in the last line of the letter. <p><i>Action: Kristy to remove the word 'the' from the School Contributions and Charges Letter</i></p> <ul style="list-style-type: none"> • Sara asked for an explanation of the Nautilus Program. Jacquie explained Nautilus is an academic enrichment program. Students are selected by their teacher to be considered for Nautilus Program each year. Classes are held at Comet Bay College. PEAC is Years 4-6 and only accepts the top 2% of academic students in the state. • Peta requested that the Contributions and Charges Letter be accepted by the School Board. <p><i>Motion moved: Vanessa Wicks</i> <i>Seconded: Adam Eaton</i> <i>Accepted unanimously</i></p>
8. Principal's Report	Peta 10 minutes	<p>The Executive Team are working strongly with the Golden Primary School Business Plan to produce the Strategic Plan mapping the key elements to improve against the Business Plan. The Department of Education Focus documents were strongly encompassed in the Strategic Plan. The Model of Professional Practice includes PARR Cycles – Plan, Act, Review, Response. This is taken from the Standards for Principals and included in PARR.</p> <p>Peta and Russell have been looking at the Bright Paths Program for 2016. Peta discussed the Bright</p>

Paths assessment tool and cost of \$5 per student per year.

CBPLC has also been embracing the Visible Learning program which is based on the work of John Hattie. Peta discussed the impact of this work and the importance of all assessments being of a high quality and meaningful to students, staff and parents.

Glen Olsson from Comet Bay College has been conducting Mechatronic classes for years 5 and 6 students at Golden Bay Primary School this term. He has extended a welcome to our students to attend the college on Friday afternoons to work with the Mechatronic Program. In 2016 selected students will be invited to attend classes in Mechatronics after school on Friday afternoons at Comet Bay College.

The Musical was very successful for our first whole school event and the main cast of students from years 4-6 performed very well. A Music and Drama teacher from Comet Bay College will be involved with the GBPS staff to support creative dance and movement in support of the 2016 school musical..

Coastwest Grant – Golden Bay Primary School will be involved in the 'GBPS Adopt a Beach Program' in 2016 which has been coordinated by Sara Metalli and Jacquie Cooper. Thank you to Sara Metalli for her assistance with the Grant application and the Program.

Parent Open Night – Responses from parents were very positive.

Playgroup will continue in 2016 each Wednesday morning. The feedback from the community and parents attending has been very positive.

Peta thanked everyone who attended the parent and volunteer 'Thank You Morning Tea'. It was a very successful morning and an opportunity for staff to show their appreciation of community involvement with the school.

A thanks was extended to Russell Newbound and Stephen Green for the Sport and Phys Ed program that extended beyond the general curriculum. Feedback of the behaviour of our students from staff at other schools was high praise indeed.

2016 Class structures were discussed. Newly employed staff names were shared with the Board.

LOTE is still being discussed. GBPS will continue, at least in part, with Cultural Studies.

Peta is currently working on the proposed 2016

		<p>Budget. This will be taken to the 1st School Board meeting in 2016.</p> <p><i>Motion to accept the report: Vanessa Wicks</i> <i>Seconded: Jacquie Cooper</i> <i>Accepted unanimously</i></p>
<p>9. General Business</p>	<p>Vanessa 10 Minutes</p>	<p>Peta - Uniforms – These will continue to be sold from Administration in the foreseeable future until Tara Uniforms are able to secure a suitable location for a shop front. They are currently looking at properties in Port Kennedy.</p> <p>Peta – Motions to be tabled. Peta has asked that future Motions to be forwarded to the School Board Chair 2 weeks prior to School Board Meetings and that a list of motions be attached to the agenda.</p> <p><i>Motion moved: Peta Lawrence</i> <i>Seconded: Jacquie Cooper</i> <i>Accepted unanimously</i></p> <p>Peta is in discussions with David Price from the IPS Unit for School Board Chair training for Vanessa Wicks and School Board Training for Adam Eaton.</p> <p>Peta - AGM – Noted the need for an AGM each calendar year. Peta tabled two suggestions:</p> <ol style="list-style-type: none"> 1. Follow the Graduation/Awards Ceremony with an AGM or 2. Hold an AGM early in 2016. <p>It was agreed unanimously by all School Board Members that an AGM will be held in Term 1 of each year to report on the previous year and provide information about our direction for the new year.</p> <p><i>Motion moved: Adam Eaton</i> <i>Seconded: Vanessa Wicks</i> <i>Accepted unanimously</i></p>
<p>Next Meeting: Term 1 Tuesday 15 March 2016 at 6pm</p> <p>Meeting closed: 8.00pm</p> <p>Signed: _____ Date: _____</p> <p style="text-align: center;">Chairperson</p>		