



Dear Parents,

**RE: Pre-primary 1.2 Classroom Teacher for Semester 2 (terms 3&4) 2017**

I am writing to inform you that Laura Hammond will be taking over the teaching and learning program in the classroom where your child is enrolled. Laura is a confident teacher who has been working at Golden Bay Primary School and teaching in both the Kindy and Pre-primary classrooms this year.

Laura will be introduced to the class this Friday. I am confident that your child will make a seamless transition to their new teacher with your support and our care.

Laura will receive a full class handover from Cherie Raymond, the current classroom teacher. Cherie will be in the classroom over the first two weeks of term 3 to provide Laura with a complete handover of all students in the class. Cherie will also be available to meet with parents as required.

Cherie will continue to be a part of your child's education and will continue to be seen in the K-PP area as part of the Early Childhood team. Cherie will be taking on additional roles across the school to support staff as one of our Senior Teachers.

I have set time aside to meet with parents and formally introduce your new teacher on Tuesday 18 July at 2:45pm. I look forward to our meeting and working in partnership with you.

Kind regards,

PETA LAWRENCE  
PRINCIPAL

27 June 2017