



Canberra Study Tour 2018

PARENT INFORMATION FOR SCHOOL EXCURSION

Dear Year Six Parents

I am pleased to provide you with the following details regarding our Canberra Study Tour on 6 May to 10 May 2018.

This excursion has been planned to develop students' understanding of Civics, Citizenship, Science, The Arts and the role the Defence Force plays in our community. This will supplement the work being completed in your son's/daughter's classroom prior to, and upon return from the excursion.

As per the booking conditions of the travel agent, Morcombe Travel, please note the following key dates if you withdraw your child from the Study Tour and they do not participate. These booking conditions were explained in the *Expression of Interest* letter provided to families last year.

Cancellation prior to 20 March = loss of \$150 deposit

Cancellation between 20 March and 4 April = payment of 50% of total fee (\$625)

Cancellation after 4 April = payment of 100% of total fee (\$1250)

The year 6 students will depart from Perth Airport at 3.35pm hours on Sunday 6 May and return to Perth Airport at 9.30pm on Thursday 10 May – see attached itinerary for full details of activities.

Travel will be by: Flights – Qantas. All travel in and around Canberra – Deane Transport Services.

Accommodation will be at Canberra Park Resort, Cnr Old Well Station Rd & Federal Hwy Canberra 2912.. Students will be in single gender shared rooms. Supervisory staff will be in adjacent rooms within close proximity.

Number of students attending excursion: 35

Members of the supervisory team are: Russell Newbound, Adam O'Connor, Talynt Newton-Webb and Deb Cunningham.

Special clothing or other items required: Students to wear their Canberra Study Tour Beanies during educational excursions. School uniform is to be worn on all educational excursions during the study tour. Students can bring an additional jacket/parka as the weather is typically very cold in Canberra during May.

Contact arrangements during the excursion:

Supervising staff: Please contact via the school on 9583 8800.

Accommodation: (02) 6130 1000 (emergency contact only).

Kind regards

PRINCIPAL

ASSISTANT PRINCIPAL

2 February 2018

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Year 6 Canberra Study Tour 2018

Travel Insurance Request

Dear Year Six Parents

The Department of Education requires students participating in interstate travel to have appropriate travel insurance.

Schools are sometimes asked by parents to arrange travel insurance or to provide recommendations about where to obtain travel insurance. However, the Department and schools are not permitted to obtain or broker travel insurance for students or any other person.

Travel insurance cover can include items such as loss of baggage, cancellation or changes to student travel arrangements and personal accident and emergency procedures. You should read the terms of your travel insurance carefully, particularly noting what circumstances and events are not covered by your policy. It is your responsibility to ensure that you are satisfied with the terms of the travel insurance that you obtain for your child.

Travel insurance can be obtained from any travel agent or insurance provider. Typically the premium is around \$50 - \$60. We are requesting a copy of this documentation be provided to the school by Tuesday 20 March. You can either bring in the original document for copying or email an electronic copy to russell.newbound@education.wa.edu.au

If you have any other queries please contact the school on 9583 8800.

Yours sincerely

PETA LAWRENCE

PRINCIPAL

2 February 2018

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Travel insurance response

Travel Insurance documentation is required by 20 March– please complete below:

I confirm that I have arranged travel insurance with (name of insurer):

_____ Policy number: _____

Parent signature

Date

Please provide a copy of travel insurance documents for our records. This can be provided to the front office for photocopying or emailed to Russell.newbound@education.wa.edu.au Thank you.